

**COFFEE COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING  
MONDAY, FEBRUARY 6, 2023  
9:30 O'CLOCK A.M.  
COMMISSIONERS MEETING ROOM**

Coffee County Board of Commissioners met in regular session on Monday, February 6, 2023, at 9:30 o'clock a.m. with the following present: Chairman Ted O'Steen, Vice-Chairman Jimmy Kitchens, Commissioners Johnny Wayne Jowers, Oscar Paulk, and AJ Dovers. Also present were County Attorney Tony Rowell, County Administrator Wesley Vickers, and Deputy County Clerk Princess Zachery. Also present were Agency Directors/Department Heads, the media, and members of the public.

Chairman O'Steen called the meeting to order and welcomed everyone. Commissioner Jowers asked County Attorney Tony Rowell to give the invocation. Everyone participated in the pledge of allegiance to the flag of the United States of America.

Chairman O'Steen asked for a motion to approve the minutes of the pre-meeting work session and the regular meeting held on January 3, 2023, and the executive session held on January 3, 2023. Commissioner Dovers made a motion to approve the minutes, and this was seconded by Commissioner Paulk. All Commissioners unanimously agreed.

Chairman O'Steen asked for a motion to approve the agenda with the deletion of Item #10 and Item #17. Vice-Chairman Kitchens made a motion to approve the agenda with the deletion of Item #10 and Item #17 and this was seconded by Commissioner Jowers. All Commissioners unanimously agreed.

County Attorney Tony Rowell read the proclamation for FCCLA week February 13-17, 2023. Commissioner Jowers made a motion to approve the proclamation for FCCLA week February 13-17, 2023, and this was seconded by Vice-Chairman Kitchens. All Commissioners unanimously agreed.

Chairman O'Steen asked for a motion to appoint the Board Members expiring December 31, 2022, for the following Boards:

Election Board District #1	January 1, 2023 to December 31, 2026	Ernestine Clark
Recreation Board	January 1, 2023 to December 31, 2025	Jarvis White
Hospital Authority District #1	January 1, 2023 to December 31, 2025	Rosemary Street, Betty Wilson, and Brenda Henderson

Commissioner Paulk read all the appointments and made a motion to approve the stated appointments to respective Boards and this was seconded by Commissioner Dovers. All Commissioners unanimously agreed.

County Administrator Vickers stated the Commission would need to ratify the agreement between Georgia Power Company and Coffee County for utility relocation for Riverbend Road widening/paving CDBG Project in the amount of \$29,987.00. This is a ratification of the agreement previously signed by the County Administrator. Commissioner Jowers made a motion to ratify the utility relocation agreement between Georgia Power Company and Coffee County in the amount of \$29,987.00 for Riverbend Road widening/paving project and this was seconded by Vice-Chairman Kitchens. All Commissioners unanimously agreed.

County Attorney Rowell explained that Mr. Carlton Dorminey made a request for 4.33 acres parcel 0098-193A to be annexed into the City of Douglas. County Attorney Rowell further explained that the annexation request is in order unless there is an objection, no action is needed. There was no objection by the County Commission.

County Administrator Vickers explained JMCM Consulting will prepare a project plan and application for the assistance to Firefighter Grant Program for a fire truck and turn out gear. Mr. Vickers further explained JMCM will also administer the grant if rewarded for a five percent service fee based on the grant award. Chairman O'Steen asked for a motion to enter into contract agreement with JMCM consulting for the assistance to firefighter grant programs. Vice-Chairman Kitchens made a motion to approve the ratification of the JMCM consulting agreement and this was seconded by Commissioner Jowers. All Commissioners unanimously agreed.

County Administrator Vickers reviewed the bids for the purchase of a skid steer for the County Road Department. Mr. Vickers explained that this agenda item was tabled in the January meeting in order to give road department an opportunity to investigate the equipment. Three bids were received:

Crosby Kubota SVL97-2HFC	\$104,565.00	30 to 60 days	warranty 2 years 2000 hours
Dobbs JD 333G	\$112,500.00	120 days	warranty 5 years 3000 hours
Yancey CAT 299D3XE	\$136,159.00	not stated	warranty 2 years 2000 hours

County Administrator Vickers explained the Kubota does not meet the specs. County Administrator Vickers recommended the purchase of the machine from Dobbs for \$112,500.00. Vice-Chairman Kitchens made a motion to approve the bid with Dobbs Equipment for a John Deere 333G in the amount of \$112,500.00 and this was seconded by Commissioner Dovers.

County Administrator Vickers explained the County is required to receive request for proposals to prepare the County's Hazard Mitigation Plan. Mr. Vickers further explained proposals were received from the following providers:

General Technologies Solutions (GTS)	\$21,000.00
Southern Georgia Regional Commission (SGRC)	\$22,500.00
Centurion Solutions	\$36,441.00

Based on the soring criteria, County Administrator Vickers recommended the bid be awarded to Southern Georgia Regional Commission in the amount of \$22,500.00. Commissioner Jowers made a motion to approve the awarding of the bid to Southern Georgia Regional Commission in the amount of \$22,500.00 and this was seconded by Vice-Chairman Kitchens. All Commissioners unanimously agreed.

Chairman O'Steen asked for a motion to approve giving authorization for the Chairman to execute grant documents for the Hazard Mitigation Plan Update. Commissioner Dovers made a motion to give authorization for the Chairman to execute grant documents for the Hazard Mitigation Plan Update and this was seconded by Commissioner Paulk. All Commissioners unanimously agreed.

County Administrator Vickers asked the Commission to give authority to surplus property of the fire department on Gov Deals of a 1986 Fire Engine S/N 12214. Commissioner Dovers made a motion to give authority to surplus property of the fire department on Gov Deals of a 1986 Fire Engine S/N 12214 and this was seconded by Commissioner Paulk. All Commissioners unanimously agreed.

Commissioner Dovers made a motion to enter public hearing for the FY 2023 Comprehensive Plan Update for Coffee County and the Cities of Ambrose, Broxton, Douglas, and Nicholls at 10:00 o'clock a.m. and this

was seconded by Commissioner Paulk. All Commissioners unanimously agreed. Loretta Hylton, Southern Georgia Regional Commission, explained the purpose of the public hearing was to brief the community on developing the Comprehensive plan which had to be updated every five years. Ms. Hylton stated three public workshops would be held with the first workshop beginning on Thursday, March 23, 2023. There were no public comments. Vice- Chairman Kitchens made a motion to close the public hearing at 10:10 o'clock a.m. and this was seconded by Commissioner Jowers. All Commissioners unanimously agreed.

Commissioner Paulk made a motion to adjourn the regular meeting at 10:11 o'clock a.m. and this was seconded by Vice-Chairman Kitchens. All Commissioners unanimously agreed.

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Deputy Clerk

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Chairman